

## Volunteer Position Description *Animal Transport*

### DESCRIPTION

Reports to: Volunteer Coordinator

Commitment: 4 month minimum commitment. Must volunteer 1 time in 4 weeks to remain active

Work Location: Varies depending on animal appointments and needs.

### PURPOSE

Animal Transport volunteers assist shelter staff by transporting domestic animals to vet or grooming appointments offsite, transport adoptable cats to our pet partners, take injured wildlife to a licensed rehabilitator and other transport needs as they arise.

### RESPONSIBILITIES

- Following safe animal handling skills and procedures at all times
- Following Wildlife Animal Transport Guidelines
- Driving animals to and/or from appointments in personal vehicles
- Work respectfully with and alongside staff and volunteers

### QUALIFICATIONS

- Must use personal vehicle to transport shelter animals
- Ability to work without direct supervision
- Must be timely; arriving to appointments on time
- Must have a cell phone
- Must have animal handling experience
- Must have a valid driver's license
- Must be 18 years or older
- Must attend volunteer orientation
- Must have valid email

**\*Note:** Transport volunteers do not make follow up appointments for the animals; this will be scheduled by staff. Before bringing home necessary medications, call the shelter first to see if we have this medication in stock.

### WORK ENVIRONMENT

- Physical demands include:
  - Lifting and moving animals and other equipment.
  - Frequent movement, including but not limited to; standing, walking, stooping, carrying heavy loads, movement of kennels and operation of motor vehicles.
- Working conditions include:
  - Possible exposure to dangerous, diseased, frightened, and injured animals.
  - Possible exposure to zoonotic diseases.